



Objectives

- List the key contents of a clearance examination report
- Provide appropriate responses to client questions

Module 6: Writing and Delivering the Report1

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Activity: Reading a Report

1. Who performed the clearance? What is his/her certification number?
2. Where was lead-contaminated dust found?
3. Where is one location that was tested and passed clearance?
4. What does the report say about deteriorated paint, debris, and visible dust?
5. Where does the report provide the Federal guidance for window sills?
6. What additional guidance does the report provide to the client?

See Appendix CModule 6: Writing and Delivering the Report2

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Questions Related to the Report

- Can the occupants use the area where work was done?
- Does the clearance exam have to be conducted again?
- What are the client’s disclosure responsibilities?

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## Activity: Delivering the Report

- Refer to the **Attachment 6-A**
- Answer the questions
  - ✓ Determine whether you are trained to answer each question- check yes or no
  - ✓ Provide an answer or resource in the right column
- Provide an answer to the class

## Module 6: Writing and Delivering the Report

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## Some Resources

- ## ■ Appendix B: Blank Report Form and Handouts
- ✓ Understanding Your Report
  - ✓ Sources of Lead in Your Home
  - ✓ Cleaning Up
  - ✓ Safe Repair of Paint
  - ✓ Monitoring and Maintenance
  - ✓ Frequently Asked Questions

## Module 6: Writing and Delivering the Report

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## Summary: You Now Know

- The items that make up a complete clearance examination report.
- How to make a report easy for a client to understand.
- How to respond to questions that you are not trained to answer.

## Module 6: Writing and Delivering the Report

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### Attachment 6-A: Exercise – Answering Client Questions

You have just given your client the clearance examination report and she has a lot of questions for you. You have been trained to answer some of the questions, but several questions go beyond the scope of your training. Using what you have learned so far in this course, respond to each of the questions.

1. Decide whether your training as a lead sampling technician qualifies you to answer the question and check either “yes” or “no.”
2. In the far right column, provide an appropriate response by either answering the question or referring your client to the appropriate source for further information.

Question	I’ve been trained to provide an answer		If you checked “yes,” provide an answer. If you checked “no,” provide a source for further information.
	Yes	No	
1. What kind of cleaning will remove the lead-contaminated dust?			
2. Where is the dust coming from?			
3. If lead contaminated dust was found to be below Federal guidance, does that mean that my property is “lead-free?”			
4. The results indicated that lead was undetectable, is my property “lead-free?”			
5. Do I have to have clearance testing done again?			
6. What should I do about the lead-contaminated dust?			
7. Do I have to tell anyone else about the clearance results?			

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